

## **TOWN OF CLARENDON**

### **RECREATION FIELDS MOWING BID SHEET**

**TERM:** May 2023-June 30, 2024

**LOCATIONS:**

(A) Chippenhook Ballfield

(B) Recreation Fields on Rt 7B

**EQUIPMENT AND MATERIALS:** Contractor must supply any and all equipment and materials necessary to perform required mowing, trimming, and maintenance.

**INSURANCE:** Contractor shall provide certificate(s) of insurance establishing Commercial General Liability insurance coverage of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate, (b) Business Automobile Liability coverage with a total liability limit of at least \$1,000,000.00, and (c) Statutory Workers' Compensation Insurance. If Contractor is not required by law to carry workers' compensation insurance, Contractor may provide a fully executed Non-Employee Work Agreement specifying the particular provision of 21 V.S.A. §601(14)(F) that exempts Contractor from being required to carry such coverage.

**BIDDER SITE REVIEW:** All contractors seeking to bid shall familiarize themselves with the Clarendon ball fields so as to have a comprehensive understanding of the work to be done.

### **RECREATION FIELD MOWING AND EDGE TRIMMING**

Contractor shall mow so as to maintain grass at no higher than a three-inch height. Contractor is responsible for removal of grass clippings and other debris.

All grass and the like areas inside the recreation fields' boundary will be mowed. The back stops, fence posts, and benches shall be trimmed. At any time if grass buildup occurs, it is to be removed.

All mowing and trimming should occur on a weekly basis, or as needed to maintain a 3-inch height, weather permitting.

The Recreation Committee will oversee mowing. If, at any time, there is an issue, the mowing crew is to report said issue to the Rec Committee members. Any work beyond the scope of mowing or trimming must be pre-approved by the Committee.

### **PERSONNEL**

Contractor is solely and exclusively responsible for management of its personnel, including compliance with any and all legal requirements, including but not limited to, Federal Motor Carrier Safety Administration and Vermont Occupational Safety and Health Administration requirements.

### **INVOICING**

Invoices are to be submitted on a monthly basis to the Clarendon Town Treasurer.

### **EMERGENCY WORK**

The Select Board in coordination with the Clarendon Rec Committee reserves the right to select another contractor solely and exclusively for that purpose.

## BID SUBMISSION

**Bids due by Thursday, April 6, 2023 by 4PM**

All bids shall be submitted to:

Clarendon Recreation Committee  
ICO Clarendon Town Hall  
P.O. Box 30  
North Clarendon, Vermont 05759

or delivered in person to the Clarendon Town Hall located on 279 Middle Road, Clarendon, VT 05759;

or emailed to Rec Committee Chair, Matt Jakubowski, at firebeevt@gmail.com. All bids shall be sealed and clearly marked specifying the project being bid. Those being submitted via email shall include the project being bid on in the subject line.

### PRICE SCHEDULE to be submitted:

Town of Clarendon – Ball Fields

Location	Fixed Price	Estimated # of Mowings	Total
Chippenhook Ball Field	\$	35	\$
Rec Fields on Rt 7B	\$	35	\$
Total Cost			\$

Additional Trimming/Maintenance per Hour: \$\_\_\_\_\_/hour

\*The Select Board reserves the right to select another contractor solely and exclusively for any additional trimming/maintenance work\*

Name of Bidder: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Signature of Bidder: \_\_\_\_\_

Date: \_\_\_\_\_

***The Clarendon Select Board in coordination with the Clarendon Rec Committee hereby reserves the right to accept or reject bids at its sole discretion.***